



# STITTSVILLE MINOR HOCKEY ASSOCIATION

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## Stittsville Minor Hockey Association

Tuesday July 16<sup>th</sup>, 2019

### Stittsville Legion

#### Attendance:

Scott Phelan*	Neil Farr*	Fiona Livingstone*	Scott Driscoll*
Serge Vallieres	Terry Foley*	Ryan Goodwin*	Chris Salisbury*
Rob Lomas*	Rob Alldred*	Maggie Zobarich	Bethany Roy
Holly Foley	Shari Kneen	Kevin Stead	Courtney Milbury
Julie Furlong	Emily Parent		

**Regrets:** Chris St. Germain\*; Scott Rogers\*

\*denotes voting Executive members

#### 1. Call to Order

Meeting was called to order at 7:10 pm with Scott Phelan chairing.

##### a) Approval of Agenda

A motion was made (Terry Foley/Chris Salisbury) to approve the agenda.

***Motion Approved***

##### b) Approval of Minutes

A motion was made (Fiona Livingstone/Chris Salisbury) to approve the June meeting minutes, with changes.

***Motion Approved***

A motion was made (Fiona Livingstone/Chris Salisbury) to approve the November 2018, January 2019, and April 2019 minutes, with changes.

***Motion Approved***

##### c) Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

## **2. President - D4 + LCMHL + SMHA Update – Scott Phelan**

- Welcome new members Emily Parent, Courtney Milbury, Julie Furlong and Scott Driscoll. Thank you for joining the association & volunteering with SMHA.
- A reminder to all members to please craft your reports and send them out at least 48 hours before meetings.
- SMHA hosted a productive meeting to discuss the interactions between bench staff and officials as well as coach and parent behaviours (D4 has one of the highest rates of issues). All associations agreed to align on behaviours and sanctions, with the aim of reducing issues and to have a good experience for all parties.
- Novice Implementation – 4 teams playing at once. Some associations are going to run a ‘pilot again’. Storage of boards is a problem at some facilities. Meeting with Councillor Gower next week to try to get some action. Need a “drop-dead” date from D4.
- Rowan’s Law (Concussion Safety), 2018 requirements became effective on July 1, 2019. Every player (and parent of a player under 18), coaching staff, trainers and official need to have reviewed and signed that they have reviewed the concussion protocol before they can participate. Currently the waiver is online, with links and download attachments. We have addressed HEO requirements but need to ensure that forms are returned. It was suggested that forms should be dealt with by team trainers when dealing with medical forms.
- Last year, there was on average 148 “playing days” in D4. It was suggested that we could look at starting dates for 2019, and consider starting earlier this year.
- Playoff tournament format for next year needs to be decided in the next 30 days for Atom and Peewee. Feedback from last year had common themes (a) the season ending too soon, (b) the desire to have more home ice games. Issue with either season ending too soon or a substantial break between the end of the season and the first playoff game.
- SMHA Golf Tournament will be held on Friday, October 4<sup>th</sup>. We continue to look for sponsors for this event.

## **3. VP Finance Report – Chris St. Germain**

Through to the end of June, our reconciled bank balance is \$71,673.25. Note that there may be a minor adjustment for outstanding Paymentech (credit card transactions) that were processed in June but deposited in July. To be confirmed when the Paymentech statement is received later this month.

Since June, we have received a substantial amount of cash and we have over \$370,000 in the bank. Additional funds are expected due to early bird pricing. A reminder that we loaned Silver Seven \$30,000, so that is an additional amount of cash that will be back to us in September.

Shari has been fantastic in dealing with the payment processing to ensure that all persons registering with a credit card are also paying the transaction processing fee. She has received a couple of emails from people asking why fees have gone up so much. She has provided a response to them and welcomed them to attend the AGM to ask questions at that time.

Overall, the transition to e-Transfer has been amazing along with the transaction processing fee. I do not have the information yet on the savings (and won't have it until after registration and tryouts are

completed), but suffice it to say that this initiative will prove to be very beneficial to the organization.

I worked with Holly and Scott on putting together a budget for the competitive program and we are working on identifying savings as the loss of the Novice team has hurt the numbers. We expect savings in ice will allow for a breakeven or small surplus budget.

I will be getting all of the financial documents for last season to the auditors so that they can complete the audit. The audit will likely be completed before the end of the summer.

#### **4. Director of Competitive Report – Scott Rogers**

Courtney Milbury will be taking on the role of Convenor, Competitive, and Julie Furlong has agreed to take on the role of Rams equipment manager.

We've been working with VP Finance on the budget for 2019/2020 and working to get onto the positive side of the ledger through ice returns, fee increases, and some fundraising. The ice contract with Sensplex has been completed.

- Reviewing the City ice contracts
- Draft budget in progress with Chris St-Germaine
- Equipment order going into Pro2col this week
- Courtney leading plans for a Rams parents social Nov 2nd - details to follow
- Picture day dates are being worked out - details to follow
- Most Rams teams have tournaments booked
- Hospitality room confirmed for Halton Hills for Thursday, Friday and Saturday.

#### **5. VP of Operations – Fiona Livingstone**

Ice contracts for the City have been signed and returned, with queries about the reduction in ice for this season. Some ice has been added to our contracts, and we are waiting to hear on others. We will likely have a meeting with the City Allocations in the next short while to review our future requirements.

A meeting with the directors/convenors will take place in the next week to determine our ice requirements for the regular season as we need to return ice to the city by August 1. Additionally, we are waiting to hear from LCMHL with a tentative league schedule, as well as a playoff format in order to assist in those returns.

We are also waiting to determine the status of the upstairs space at JLA for the two tournaments.

We are currently looking for a Referee-in Chief, a request has been put on our website, as well as working with the D4 RIC to assist in that process. Recruitment for referees and timekeepers for the next season will start shortly as well. I am also waiting for confirmation of the return of the referee scheduler for the upcoming season. A new referee scheduler has been found for D4 for the competitive side.

A meeting was also held at D4 to address the issue of abuse of officials amongst all the associations. It was a very productive meeting, with a commitment to collaborate on ideas and come up with an action

plan to be implemented consistently across all associations for the upcoming season to address the issue. Further details to come.

A contract has been issued for upstairs at JLA for Wednesday September 25 for the house draft.

Equipment for the upcoming season - socks, pucks, jerseys will be ordered shortly. Atomic jerseys have arrived, they will be sorted and completed shortly. Novice goalie equipment is an issue that we are working to resolve.

## **6. VP Support Services – Terry Foley**

- Registration currently stands at 879 to-date, and while low, it is a month earlier than last year. The break-down is 90 IP, 146 Novice, 170 Atom, 186 Peewee, 162 Bantam and 125 Midget.
- Several emails were received over the weekend about the high cost for hockey and concerns that the fees are too high. It was suggested that FAQs be created and posted on our website to explain fees.
- HCR not supported well by mobile devices (many errors, skipped steps, can't see all payment options, etc.). Hockey Canada was notified, but there are no known plans to fix the issues. It was suggested that this be run through D4 to see if issues are common and then have D4 take it to HEO.
- Consideration is needed to have more support next year for the Registrar.
- In mid-October there will be Risk & Safety meeting attended by Terry and Jeremy.

## **7. Director of Hockey Development – Neil Farr**

The walk-in IP and Half Ice Novice information night was held June 26<sup>th</sup>, 6:30pm - 8:30pm at Browns YIG. Attendance was low with approximately 15 people attending for Novice information and approximately 20 for registration.

IP: Nothing to report

Novice:

- D4 meeting tentatively June 20, then pushed to July 8 has not yet happened, so have no new district info. SMHA is moving forward with rosters of 16 to 18 players.
- City of Ottawa has refused use of divider boards at all rinks, but is running a second year pilot for use of Divider Boards at a single facility (Bytown?). Plan to request the same pilot for SMHA at GRC for this season.
- Reached out to Beckwith to inquire about use/storage of divider boards and they seem open to the idea and will bring to Beckwith Township Recreation Board meeting August 6th for approval.
- SMHA should consider an arrangement with CPMHA to share a set of divider boards if the Beckwith facility approves and we can coordinate SMHA home games there.
- Plan to supply 2 sets of goalie equipment to all teams.

Open Novice Items:

- Need to coordinate all home games for single arena, ideally in large blocks of ice time (3 to 6 hrs) to minimize effort for center ice boards/dividers setup/takedown/flooding.
- Need to determine if SMHA will purchase divider boards (40" high). Approximate cost is \$7,400 + \$400 freight + \$1,027 taxes = \$8,931.76. Cost reduced by \$300/set if we buy two.
- Need to coordinate with other D4 associations if looking to move forward with multiple sets purchase.
- Opportunity for local businesses to sponsor the purchase of the boards and get advertising on the boards in exchange.
- Need to discuss with council if all goalie equipment will be supplied free to teams as full time goalies would normally rent from SMHA or provide own equipment.

#### **8. Director of House – Atom / Peewee – Rob Alldred**

Nothing to report.

#### **9. Director of House – Bantam / Midget / Juvenile – Chris Salisbury**

- Convenors for Bantam (Nicole Brooks) and Midget (Fiona Livingstone) were noted.
- It was raised that there is potentially an opportunity to bring juvenile back to the SMHA.
- LCMHL is looking to support a Bantam C level for the 19/20 season with possibly 4 teams (1 of which would be from SMHA). The Director of Bantam, Midget and Juvenile strongly opposed any level (A or C) which has only 4 teams and reiterated his suggestion from last year that Kanata, Nepean or other associations be approached for a league at this level. He also indicated that LCMHL has tried to field a Bantam C level for several years but has failed to do so when other associations pull out at the last minute.

#### **10. Adjournment**

A motion was made (Rob Alldred/Terry Foley) to adjourn the meeting at 9:18pm.

***Motion Approved***